



State of Arizona
Department of Education

SCHOOL FINANCE MEMORANDUM 20-014

TO: Charter School Administrators, Directors, and Principals

FROM: Lyle Friesen, Deputy Associate Superintendent of School Finance

DATE: September 3, 2019

SUBJECT: 9/3/2019 Basic Calculation for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

The September 3, 2019 charter apportionment is complete. The CHAR55-1 and the CHAR64-1 equalization assistance reports for charters are posted on each charter school's home page of the Arizona Department of Education (ADE) [School Finance website](#). If assistance is required for finding or viewing these reports, please contact the ADE IT Technology Support team at (602) 542-7378 or toll free at (866) 577-9636.

Most eligible charters were paid based on their estimated counts as of August 13, 2019; 120+ charters were paid based on FY20 ACE results as of August 13, 2019. Please see the [Hot Topic](#) listing the basis for the September 3, 2019 charter apportionment. If the charter has any concerns or questions regarding the estimated counts or FY20 projected 100th day ADM, please contact the Account Analyst team at: SFAAnalystTeam@azed.gov

Important Notes:

- **CAA Reduction:** Charter Additional Assistance reduction \$6,814,400, per House Bill 2749 has been recalculated, and was included by the September 3rd payment. (CHAR64-1 report)
- **SSW Adjustment:** Preliminary Small School Weight adjustment was included by the August 1st payment. (CHAR64-1 report)
- **K-3 Reading:** To receive funding, all charters must submit a plan to the State Board of Education for approval. K-3 reading funding will be released once we receive approval from the State Board of Education. For questions on the timing of your Board approval, please contact the Move On When Reading department at MoveOnWhenReading@azed.gov
- **FY2019 Statewide Recalculation:** The Fiscal Year 2019 Statewide Equalization Recalculation has been completed. The positive adjustments were included in the September 3rd payment as lump sum adjustments through the CHAR 64-1 report and negative adjustments will be included in the October 1st payment and will be taken over the entire fiscal year, 3/12ths taken in October and 1/12th each payment



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thereafter. A complete list of adjustments can be found here, in the Hot Topic posted about the FY2019 Statewide Recalculation:

<http://www.azed.gov/finance/2019/08/07/fy2019-statewide-equalization-recalculation/>

- ***Audit Expense Adjustment:*** *All adjustments have been included on your September 3, 2019 apportionment based on your submitted adopted budget as of July 30, 2019. The chart below outlines the locations in which reporting by the Charter may have been required:*

Group	Budget Type Description	Page	Cell Reference
Audit Expense	FY2020 Charter Expenditure Budget	2	N26
Audit Expense	FY2020 Charter Budget Worksheets	Data Entry	N68
Audit Expense	FY2018 Charter Annual Financial Report	7	G9

For any questions regarding the September 3, 2019 charter equalization calculation, please email SFPaymentTeam@azed.gov. Please contact the Account Analyst team for any questions about your estimated counts or other required student information at: SFAAnalystTeam@azed.gov